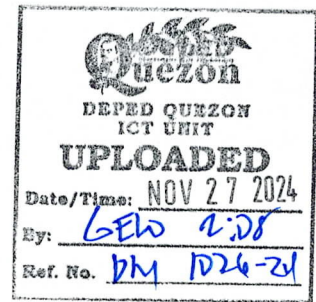




Republic of the Philippines
Department of Education
 Region IV-A
 SCHOOLS DIVISION OF QUEZON PROVINCE



21 November 2024

DIVISION MEMORANDUM
 DM No. 1026, s. 2024

**ADDITIONAL PROGRAM SUPPORT FUND FOR THE PRODUCTION OF
 TRANSITION LEARNING RESOURCES (LEARNING EXEMPLARS
 AND WORKSHEETS) FOR QUARTERS 2, 3 AND 4**

To: Assistant Schools Division Superintendents
 Chief (CID and SGOD)
 Education Program Supervisors and Specialists
 Public Schools District Supervisors
 Elementary and Secondary School Heads
 Administrative Officers II
 Former Property Custodians and LR Coordinators
 All Others Concerned

1. In reference to Division Memorandum No. 984, s. 2024 dated October 18, 2024, titled Program Support Fund for the Production of Transition Learning Resources (Lesson Exemplars and Worksheets) for Quarters 2, 3, and 4, this Office through the CID-Learning Resource Management Section will be downloading Additional Program Support Fund (PSF) for the production of lesson exemplars and worksheets. The funds downloaded as stated in DM No. 988, s. 2024 are insufficient. Therefore, an additional program support fund from another Sub-Allotment Release Order will be downloaded to complete the required number of lesson exemplars and modules based on the enrollment and the number of teachers for the following Grade Levels, Quarter and Learning Areas:

GRADE LEVEL	QUARTER	LEARNING AREA
Grade 1	Quarter 2	GMRC MAKABANSA Language Reading and Literacy
Grade 4	Quarters 2 & 3	Music and Arts

DEPEDQUEZON-TM-SDS-04-009-003



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 Trunkline #: (042) 784-0366, (042) 784-0164,
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- The school shall manage the in-house reproduction and distribution of materials based on the current number of learners and teachers in the public schools. Please disregard the statement in No. 2 of DM No. 988, s. 2024, indicating that school MOOE may be used to supplement additional learning resources, as the allocated additional support fund will be sufficient to complete the required number of learning resources.
- The fair computation of the additional program support fund for the production of transition learning resources can be accessed through <https://tinyurl.com/quezonlrMATATAG2024B2B1FUNDING> or scan the QR code below. The utilization of the allocated funds per school shall be in accordance with the existing budgeting, accounting, and auditing rules and regulations.



- The minimum technical specifications for the reproduction of learning resources indicated in Division Memorandum No. 544, s. 2024 shall be followed and adopted.
- All reproduced learning resources for the Matatag Curriculum (Quarter 1-4) are **non-consumable** and **must be accounted for** during the year-end inventory or as need arises.
- For other queries and clarification, you may contact EPS Jee-Ann O. Borines at (042) 784-0321 local 175 or visit SDO Quezon CID-Learning Resource Management Section.
- For information and guidance of all concerned.



ROMMEL C. BAUTISTA, CESO V
Schools Division Superintendent

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